

ChPOM activity description guide (for 2026)

Purpose of this guide

We have undertaken planning for chapter activities in 2026 and have identified opportunities for graduates to contribute to activities.

This guide outlines what each activity involves, expected timelines, approximate workload, and the type of support provided. It helps potential graduate contributors make informed decisions when completing the 2026 EOI form.

Advocacy and policy

1. Research or publication support

What the roles involves:

- Contributing to the writing or reviewing of research or editorial publications, reports, or research summaries related to perioperative medicine and POM initiatives.
- Providing clinical expertise, interpretation of findings, or contextual insights to strengthen the quality and relevance of research outputs.
- Participating in brief meetings or discussions to refine research ideas or respond to reviewer feedback.
- Optionally assisting in the development of quality improvement or observational research outputs that can inform policy or advocacy work.

Time commitment:

- Approximately 2–5 hours per piece of work, depending on the scope and whether writing or reviewing.
- Project-based and flexible to accommodate contributor availability.

Timeline: Occurs throughout the year.

Support available: Draft documents, background information, research data (if applicable), guidance from GChPOM, and editorial support from the ANZCA staff.

2. Professional documents and standards contributor

What the roles involves:

- Contributing expert advice to a document development group to write new or review existing professional recommendations and standards for perioperative medicine in Australia and New Zealand.
- Reviewing requests for endorsement of external documents according to ANZCA's endorsement process.
- Possibility of leading a document development group to draft a new recommendation or standard with ANZCA staff and Director of Professional Affairs.
- Contributing as a state, national, rurality, specialty or other representative for appropriate consideration of different contexts to review or contribute to a new document.

Time commitment:

- 2-3 meetings of 1 hour each, with writing, editing or reviewing of documents outside of meetings.

Timeline: Recommendations and standards typically are developed with the document development group over a few months but also include a 4-week stakeholder review period, and 16-week pilot period before a final approved version.

Support available: Document development is led by a document lead and Director of Professional Affairs in addition to formatting, referencing and admin support from ANZCA policy staff.

3. Perioperative medicine advocacy

What the roles involves:

- Provide expert advice to perioperative medicine projects, meetings, or materials as necessary.
- Participate in working groups, or Australian and New Zealand government engagement related to advancing perioperative medicine topics or issues, if relevant.
- Input and help conduct advocacy activities and develop materials in line with Perioperative Medicine Advocacy Strategy and Operational Plan.

Time commitment: as required based on ability to contribute, availability of work and need for relevant expert advice.

Timeline: As required, throughout the year.

Support available: ANZCA Policy & Advocacy, and ChPOM teams.

Communications

1. Chapter of Perioperative Medicine Communique/e-newsletter updates

What the roles involves:

- Sharing insights, case studies, or reflections from your practice to support peer learning, strengthen community connection, and promote ongoing engagement across POM graduates, supervisors, and stakeholders.
- Contributing short updates, announcements, or highlights for inclusion in the POM Communique or monthly e-newsletter.
- Reviewing draft updates prepared by the POM team and providing suggestions for clarity, accuracy, and clinical relevance.
- Assisting with identifying topics of interest or emerging themes in perioperative practice for future communications.

Time commitment:

- 15–45 minutes per update, depending on whether contributing content or reviewing content.
- Opportunities are flexible and vary month-to-month.

Timeline: Occurs monthly/quarterly, with contributors engaged depending on need and interest.

Support available: Editorial support, templates, and topic prompts from the Communications team.

Education and assessment

1. Unit of study lead

What the roles involves:

- Providing academic and clinical oversight for a unit of study.
- Supporting participant, supervisors, assessors and responding to escalations raised by the Chapter of Perioperative Medicine team.
- Reviewing assessment tasks, and discussion prompts.
- Attending occasional planning/support meetings with the Chapter of Perioperative Medicine team.
- Delivery of participant workshop or supervisor training workshop

Time commitment: Approximately 10-12 hours per trimester (varies by unit and tasks).

Workload is shared across the leads to ensure tasks remain manageable.

Timeline: Activities occur within the 10-week unit delivery period and during assessment windows

Support available: POM team support, Director of Professional Affairs support, peer unit leads support, access to governance documents, and Learning Management System – Learn@ANZCA.

2. Assessment review working groups

Assessment review working group (Internal and external assessments only)

What the roles involves:

- Reviewing assessment tasks across multiple units for clarity, consistency, alignment with learning outcomes.
- Providing structured feedback and suggesting improvements.
- Developing or refining new questions where needed to strengthen assessment quality.
- Attending short meetings (online) to discuss proposed changes and ensure cross-unit consistency.

Time commitment:

- Approximately 10-12 hours across a 7-month period;
- Includes meeting time and any development work
- Workload is shared across the group to ensure tasks remain manageable.

Timeline: Project-based from February and August 2026; implementation in 2027

Support available: POM team support, unit of study leads support, access to governance documents, and Learning Management System – Learn@ANZCA.

Assessment review working group (knowledge checks only)

What the roles involves:

- Reviewing online module knowledge-check questions for accuracy, clarity, level of difficulty, and alignment to module learning outcomes.
- Developing or refining new questions with an AI tool if modules require additional coverage or better learning reinforcement.
- Attending short meetings (online) to calibrate expectations, review examples, and ensure consistency across modules.

Time commitment:

- Approximately 10-12 hours across a 7-month period;
- Includes meeting time and any development work.
- Workload is shared across the group to ensure tasks remain manageable.

Timeline: Project-based from June and December 2026; implementation in 2027

Support available: POM team support, unit of study leads support, access to governance documents, and Learning Management System – Learn@ANZCA.

3. Supervisor training or participant workshop facilitator

What the roles involves:

- Facilitating small-group sessions or interactive components during supervisor training or student workshops.
- Sharing clinical experience, supervision strategies, and examples of perioperative practice.
- Supporting discussions and Q&A during training sessions.

Time commitment:

- Preparation: Approximately 1–2 hours
- Delivery: 2 hours for supervisor training / 3 hours for participant workshop (morning or afternoon session).

Timeline:

- Supervisor training: Q1 and Q4 of 2026
- Participant workshops: 25 July 2026 (online) / 24 & 25 November 2026 (in-person)

Support available: Session plans, facilitator notes, briefings before each workshop.

Events and engagements

1. Conference events (speaking, chairing, session support)

What the roles involves:

- Presenting on POM-related topics at conferences such as POM SIG.
- Chairing sessions or supporting panel discussions.

Time commitment:

- Speaking: 2–3 hours preparation + presentation time
- Chairing: ~1 hour preparation + session duration

Timeline: Specific to the conference calendar.

Support available: Program briefs, session outlines, AV guidance.

2. Webinars

What the roles involves:

- Presenting on selected perioperative topics, cases, or educational themes.
- Participating as a panelist in moderated Q&A forums.
- Offering insights to support ongoing learning for POM graduates and supervisors.

Time commitment:

- Prep: 1–2 hours
- Delivery: 1 hour session

Timeline: Once every quarter throughout the year (11 March, 20 May, 12 August, 22 October 2026)

Support available: Webinar outline, presenter briefing, technical support.